



Application For Employment

Thank you for applying for employment with ClickSquared. ClickSquared does not discriminate employment on the basis of race, religion, sex, color, national origin, age, disability, sexual orientation, veteran status, ancestry or any other classification protected by federal or state law. It is the policy of ClickSquared to provide equal employment and advancement opportunity to all qualified individuals.

GENERAL INFORMATION

Please answer every question. Please print in ink. All sections must be completed. A response of "See Resume" is not acceptable and will disqualify you from consideration.

Name:			Date:		
(First)	(Middle)	(Last)	(Nickname)		
Present Address:					
(Street)	(City)	(State)	(Zip)		
Is there another name under which you have worked and/or attended school that we should use when making inquiries about you?					
Other Name: (First)(Middle)(Last)					
Social Security Number:		Phone Number (Day):		Evening:	
Best Time (s) to Reach You?					

Referred here by:	
Employee (specify)	Newspaper (specify)
Internet (specify)	Agency (specify)
Walk-In	Other (specify)

Are you 18 or over?	Yes	No
If under 18, do you have an employment permit or educational certificate:	Yes	No
Are you currently authorized to work in the U.S.?	Yes	No

If an employment offer is extended, you will be required to provide documentation verifying your continuing eligibility to work in the United States as a condition of employment.

Corporate Headquarters: 200 West Street, 3rd Floor East ♦ Waltham, MA 02451 ♦ (781)622-1611 ♦ Fax (781)622-2650
Offices: 2400 Commerce Ave., Bldg.1100, Ste. 300 ♦ Duluth, GA 30096 ♦ (770)814-8402 ♦ Fax (678)248-1286
8300 East Raintree Drive, Suite 200 ♦ Scottsdale, AZ 85260 ♦ (480) 603-9400 ♦ Fax (480) 603-9460



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EDUCATION

School	Location	Circle Last Year Completed	Did you graduate?	Degree (if applicable) and Field of Study
High School:		1 2 3 4	YES NO	
College:		1 2 3 4	YES NO	
Graduate:		1 2 3 4	YES NO	
Other:		1 2 3 4	YES NO	

EMPLOYMENT INTEREST

Type of position sought:	Type of employment sought:
Minimum salary requirements: \$ _____ Per _____ (specify amount) (specify period)	Full Time Part Time
Date available for work:	Temporary Coop/Intern

EMPLOYMENT HISTORY

(Starting with current or most recent job first, list all employment including any military or volunteer service.)

Have you been employed here previously?	Yes	No
If yes, when?		
Have you ever applied here before:	Yes	No
If yes, when?		
If currently employed, I hereby authorize ClickSquared or its agent to contact my present employer	Immediately	After offer & acceptance of employment



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DATES WORKED: FROM : _____ TO: _____	SALARY HISTORY: STARTING: _____ ENDING: _____	JOB TITLE: _____
COMPANY NAME/ADDRESS: _____ _____	PHONE: _____	SUPERVISOR: _____
JOB DUTIES: 		
REASON FOR LEAVING: 		

DATES WORKED: FROM : _____ TO: _____	SALARY HISTORY: STARTING: _____ ENDING: _____	JOB TITLE: _____
COMPANY NAME/ADDRESS: _____ _____	PHONE: _____	SUPERVISOR: _____
JOB DUTIES: 		
REASON FOR LEAVING: 		

DATES WORKED: FROM : _____ TO: _____	SALARY HISTORY: STARTING: _____ ENDING: _____	JOB TITLE: _____
COMPANY NAME/ADDRESS: _____ _____	PHONE: _____	SUPERVISOR: _____
JOB DUTIES: 		



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REASON FOR LEAVING:

ADDITIONAL INFORMATION

Were you ever discharged or asked to resign from a job?	Yes	No
If yes, please explain:		
Have you ever been convicted of a felony (including but not limited to crimes involving dishonesty or a breach of trust)?	Yes	No
Convictions are not an automatic bar to employment. You may answer "no record" with respect to 1) a sealed record on file with the commissioner of probation, and 2) cases of delinquency or as a child in need of services which did not result in criminal persecution in Superior Court.		
If Yes, please explain:		
Have you ever been convicted of a misdemeanor in the past five years, other than a first conviction for drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace?	Yes	No
Convictions are not an automatic bar to employment. You may answer "no record" with respect to 1) a sealed record on file with the commissioner of probation, and 2) cases of delinquency or as a child in need of services which did not result in criminal persecution in Superior Court.		

AGREEMENT INFORMATION

Do you have a non-competition agreement with your prior or current employer which would impact your ability to work for or at ClickSquared?	Yes	No
If yes, please explain:		
Publications, patents and thesis subjects:		



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REFERENCES

In the space provided below, please provide at least three business/professional references. Please do not list relatives.

Name	Occupation	Address/Phone Number

PLEASE READ CAREFULLY

I certify that the information in this application and in any other materials provided by me is true and complete. I understand that any falsification, misrepresentation, omission or withholding of information during the application process will result in the rejection of my application or my discharge from employment.

I understand that I may, and hereby consent, as a condition of employment, be required to complete and successfully pass a drug screening examination and criminal background investigation, certain agreements regarding conflicts of interest, the protection of proprietary and confidential information, and the assignment of rights in ideas, concepts, processes, improvements and inventions. Copies of this agreement are available for inspection upon my request.

I authorize ClickSquared to make inquiries of any persons or organization about my work or educational history, and to verify the information contained in this application and any supporting materials. I authorize all previous employers or other persons who have knowledge of me or my records to release such information to ClickSquared. I hereby release any individual, agency or organization from all liability in responding to inquiries by ClickSquared in connection with my application, and release ClickSquared from all liability with respect to such inquiries.

I understand that no verbal promises or guarantees relating to employment are binding upon ClickSquared and that, if employed, I will be an employee "at will" which means that both ClickSquared and I will be free to terminate my employment at any time, with or without cause or notice. I agree to conform to the Disciplinary Rules of ClickSquared I acknowledge and agree that ClickSquared may at any time, and at its sole discretion, change any of its rules, regulations and procedures, including its Disciplinary Rules.

My signature certifies that I understand and agree with the above paragraphs.

Signature

Date

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability. This application for employment will remain active for a limited time.

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